

**NATIONAL COUNCIL OF PROVINCES**

**QUESTION FOR WRITTEN REPLY**

**QUESTION NUMBER: 18**

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**Mr D B Feldman (COPE-Gauteng) to ask the Minister of Finance:**

- (1) Whether the Government consistently and without exception required every single bidder for any and every state tender to complete a questionnaire (details furnished); if not, what is the position in this regard; if so,
- (2) whether the responses to these questionnaires are made available to all (a) tender adjudicators and (b) competing bidders?

CW24E

**REPLY:**

- (1) Yes.

The National Treasury has issued General Conditions of Contracts and Standing Bidding Documents (SBDs) (questionnaires) in terms of the Public Finance Management Act and the Municipal Finance Management Act with a view to ensure that uniformity exists in the public sector bidding processes.

Accounting officers and accounting authorities are required to customise and utilize SBDs that are relevant to specific bids as part of the bid documentation.

Bidders are in turn required to complete, sign and submit the following SBDs for each and every bid as part of their offer.

SBD Number	Description
1	Invitation to bid (Particulars and signature of bidder)
2	Tax clearance Certificate from the South African Revenue Services
3	Schedules reflecting prices and details of offers
4	Declaration of Interest
5	National Industrial Participation Programme <sup>1</sup>
6.1 to 6.13	Preference Points Claim Form <sup>2</sup>
8	Declaration of bidder's past supply chain management practices

1. To be completed and submitted only if the bid requires an Industrial Participation obligation for contracts that have an imported content of more than \$10 million
2. To be completed and submitted only if bidders are claiming preference points for the specific goals promoted in terms of preferential procurement.

2 (a) Yes. The information contained in the SBDs is utilized by all SCM practitioners during the evaluation and adjudication of the bids.

(b) No. It is not possible to make the information contained in the SBDs available to all competing bidders, as revealing any privileged information may prejudice a third party in commercial competition. However, after the adjudication of bids, the names of the successful bidders, the prices, brands, delivery basis and, where applicable, the preferences claimed are made available to the public.