



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

TRANSVERSAL CONTRACTING

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Ref: RT60-2022

CONTRACT CIRCULAR

CONTRACT RT60-2022: SUPPLY AND DELIVERY OF FABRIC AND TOWELLING TO THE STATE FOR THE PERIOD 1 APRIL 2022 TO 31 MARCH 2025.

1. This contract will be subject to the General Conditions of Contract issued in accordance with Chapter 16A of the Treasury Regulations published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract will prevail.
2. The contract circular for the afore-mentioned contract distributed to user departments by the National Treasury, constitutes the official pricing and binding supply agreement between the contractor and the State. End-user institutions are, therefore prohibited from making any amendments of any nature to the afore-mentioned contract.
3. The National Treasury will communicate all amendments, if any, to the user institutions. It would only be at the receipt of such notification from the National Treasury that user institutions can affect any changes to this contract.
4. From a financial accounting point of view, it is important to verify the correctness of supplier's invoices for deliveries made in terms of the contract. Should there be any variances between invoice prices and the contract price as reflected in the contract circular or amendment, user institutions should query such variances with the relevant service provider prior to processing payment. Payment of prices other than the contract prices will be regarded as fruitless expenditure.
5. User Institutions are required to provide **quarterly historic spend** of all the orders placed with service providers. The report will indicate the line item number, description, quantities and value of the order. This information will be analysed in conjunction with the service

provider's quarterly historic spend and be used for supplier performance management reports.

6. User Institutions are required to ensure that **Pre-Production Samples** are signed off before mass production. This will ensure that the Service Providers will manufacture according to the specification issued during the tender and institution requirements (e.g. colour, embroidery etc.).
7. In order to reduce the administration burden, User Institutions must refrain from requesting SBD documents and quotation from the awarded service providers as the competitive process was followed at National Treasury. CSD report can be used to access the Service Provider information. The documents listed in section 8 below must be used as supporting documents.
8. Please find attached the following documents for your information:
 - 8.1. Special Conditions of Contract
 - 8.2. Contract Circular Pricing Schedule
 - 8.3. General Conditions of Contract
9. Important general information:
 - 9.1 Please note that the delivered price is for the unit of measure (UOM) offered.
 - 9.2 All prices are inclusive of 15 % VAT.
 - 9.3 All prices are on delivered basis.


MULATEDZI/RAUDZINGANA

**FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
OFFICE OF THE CHIEF PROCUREMENT OFFICER**

DATE: 05/05/2022

10. The following Government Institutions and Service Providers are approved to participate in this contract:

#	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
1	Department of Correctional Services Private Bag X136 Pretoria 0001	Motoma Esther	Tel: 012 305 8459	Esther.moche@dcs.gov.za
2	National Department of Health: Port Health Services 1112 Voortrekker Rd, Pretoria Townlands 351-Jr, Pretoria 0187	Albertina Menyatso Pam Masilela	Tel: 012 395 9162 Tel: 012 395 8520	Albertina.Menyatso@health.gov.za Pam.Masilela@health.gov.za

SERVICE PROVIDER ADDRESS LIST						
NO	BIDDER NAME	CONTACT PERSON	ADDRESS	TEL NUMBER	FAX NUMBERS	E-MAIL ADDRESS
1	Alpac Investmets cc	Essack Adams	P.O. Box 37262 Over port city Durban, 4067	Tel: 031 208 7022	031 208 7145	essack@alpac.co.za
2	KYM Investments (Pty) Ltd	Mohammed Desai	70 Old Mill Way Durban North 4051	Tel: 031 208 8494 Cell: 082 848 8286	086 669 1173	md@kyminvest.co.za
3	Pleateous Trading (Pty) Ltd	Joel L Manian	255 Umbilo Road Durban 4001	Tel: 021 863 3333 Cell: 084 308 9644	086 218 2867	plenteoustradingsa@gmail.com