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CONTRACT RT58-2019: APPOINTMENT OF SERVICE PROVIDERS FOR INSURANCE AND ADMINISTRATION OF THE SUBSIDIZED MOTOR TRANSPORT SCHEME AND THE VIP VEHICLE FLEET OF THE STATE FOR THE PERIOD 1 JANUARY 2020 TO 31 DECEMBER 2025

1. This contract will be subject to the General Conditions of Contract issued in accordance with Chapter 16A of the Treasury Regulations published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract will prevail.
2. The service level agreement for the aforementioned contract will be published for user departments by National Treasury, which constitutes the official and binding service agreement between the contractor and the State. End-user institutions are, therefore prohibited from making any amendments of any nature to the aforementioned contract.
3. The National Treasury will communicate all amendments, if any, to the user institutions/departments. It would only be at the receipt of such notification from the National Treasury that user institutions can effect any changes to this contract.
4. Please find attached the following documents for your information:
 - 4.1. General Conditions of Contract
 - 4.2. Special Conditions of Contract
 - 4.3. Covering Letter
 - 4.4. Service Level Agreement (To follow in due course)
 - 4.5. Particulars of all the services are reflected in the Service level agreement signed by all the parties (National Department of Transport and Mmela Financial Services)

5. Users to the contract

5.1 All National and Provincial Government Departments partake in the contract with the exception of the South African Police Services. The system requirements of the contract require that the participants to the contract make use of the government payroll systems as per the definition.

6. Names and Addresses of contractor and other relevant information:

No	Bidder Name	Address	Tel number & Contact person	e-mail address
1	Mmela Financial Services	P.O. Box 2140 Saxonworld 2132	Mohobi Ramatsitsi 086 166 3527 082 803 4924 Emmanuel Selwadi 082 459 6333 086 166 3527	mohobi.ramatsitsi@mmela.net emmanuel.selwadi@mmela.net

7. Price adjustment

7.1 Price adjustment will be processed in line with paragraph 8 of the special conditions of contract. Only price adjustments issued by National Treasury will be applicable.

8. Placement of Orders and Payments

8.1 Orders will be placed by participating department through the RT68 Finance Service provider who will be responsible for the notification and transfer of information to the RT58 Insurance service provider.

8.2 It will be the responsibility of the RT58 contractor to collect the premiums electronically through the government payroll systems, Persal and Persol.

Yours Faithfully,



LEBOGANG MOSUWE

FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING

DATE: 19 / 5 / 2020