



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Private Bag X115, Pretoria, 0001

TRANSVERSAL CONTRACTING

Enquiries: Mulatedzi Raudzingana

Tel: 012 395 6704

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Ref: RT14-2019

CONTRACT RT14-2019: SUPPLY AND DELIVERY OF TOILET PAPER, PAPER TOWEL, FACIAL TISSUE, DISPOSABLE WIPES AND PAPER SERVIETTES TO THE STATE FOR THE PERIOD 1 OCTOBER 2019 TO 30 SEPTEMBER 2022.

1. This contract will be subject to the General Conditions of Contract issued in accordance with Chapter 16A of the Treasury Regulations published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract will prevail.
2. The contract circular for the aforementioned contract distributed to user departments by the National Treasury, constitutes the official pricing and binding supply agreement between the contractor and the State. End-user institutions are, therefore prohibited from making any amendments of any nature to the aforementioned contract.
3. The National Treasury will communicate all amendments, if any, to the user institutions. It would only be at the receipt of such notification from the National Treasury that user institutions can affect any changes to this contract.
4. From a financial accounting point of view, it is important to verify the correctness of supplier's invoices for deliveries made in terms of the contract. Should there be any variances between invoice prices and the contract price as reflected in the contract circular, user institutions should query such variances with the relevant contractor prior to processing payment. Payment of prices other than the contract prices will be regarded as fruitless expenditure.
5. User Institutions are required to provide quarterly historic spend of all the orders placed with service providers. The report will indicate the line item number, description, quantities and value of the order. This information will be analysed in conjunction with the service provider quarterly historic spend and be used for supplier performance management reports.

6. State Institutions are encouraged to plan properly to ensure that the Service Providers are able to meet the expected delivery date. State Institutions are required to comply to the minimum order quantity to avoid multiple orders of the same items within a short space of time. This will improve performance and adherence to delivery dates and will enable the Service Providers to plan accordingly.
7. In order to reduce the administration burden, User Institutions must refrain from requesting SBD documents from the awarded service providers as the competitive process was followed at National Treasury. CSD report can be used to access the Service Provider information. The documents listed in section 8 below must be used as supporting documents
8. Please find attached the following documents for your information:
 - 8.1. General Conditions of Contract
 - 8.2. Special Conditions of Contract
 - 8.3. Contract Circular
9. Important general information:
 - 9.1. Please note that the delivered price is for the unit of measure (UOM) offered.
 - 9.2. All prices are inclusive of 15 % VAT.
 - 9.3. All prices are on a delivered basis.


D. KGOTSE

for CHIEF DIRECTOR: TRANSVERSAL CONTRACTING

OFFICE OF THE CHIEF PROCUREMENT OFFICER

DATE: 12/02/2020

10. The following Government Institutions will participate in this contract:

DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
Department of Sport, Arts and Culture: 202 Madiba Street Private Bag X897 Pretoria 0001	Sipho Ndlovu	Tel: 012 441 3586 Cell: 066 301 4655		SiphoN@Dsac.gov.za
North West Department of Health: Bophelong Psychiatric Hospital Cnr Lichtenburg Road Danville; Lomanyanen Mahikeng, 2745	Maria Manotsi	Tel: 018 383 6815 Cell:	086 687 4535	MManotsi@nwpg.gov.za
Department of Higher Education and Training 123 Francis Baard Street Pretoria Central Pretoria 0002	Mariana Erasmus	Tel: 012 312 6181 Cell: 060 673 7364	012 323 1440	Erasmus.M@dhet.gov.za

DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
Department of Agriculture, Forestry and Fisheries 20 Steve Biko Street Arcadia Pretoria	Richard Milubi Sinah Tshelane	Tel: 012 319 7892 Tel: 012 319 7125 Cell: 082 926 026	012 319 7240	RichardMl@daff.gov.za SinahT@daff.gov.za
Western Cape Department of Transport and Public Works 9 Dorp St, Cape Town City Centre, Cape Town 8000	Bongani Qoza	Tel: 021 483 2962		Bongani.Qoza@westerncape.gov.za
Parliament of Republic of South Africa PO Box 15, Cape Town 8000	Nikelwa Mpahleni	Tel: 012 841 7099	012 841 7099	nmpahleni@parliament.gov.za
Department of Home Affairs 230 Johannesburg Ramokhoase Pretoria Gauteng 0001	Thandeka Ngcobo Lunga Njwabule Rita Prinsloo	Tel: 012 319 7125 Cell: 082 926 026 Tel: 012 319 7892	086 580 7114	Thandeka.ngcobo@dha.gov.za Rita.Prinsloo@dha.gov.za Lunga.Njwabule@dha.gov.za

DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
Magalies Water 38 Heystek street Rustenburg 0299	Shirley Molebatsi	Tel: 014 597 4636 Cell: 083 937 9273	086 460 9409	shirleym@magalieswater.co.za
South Africa National Parks PO Box 787, Pretoria 0001	Mmapitsi Phaswane	Tel: 015 295 8229 Cell: 072 382 2233	086 267 0265	Mmapitsi.Phaswane@sanparks.org
Civilian Secretariat for Police Service Private Bag X922, Pretoria, 0001	Virginia Balebetse	Tel: 012 393 2500	012 393 2536/8	Virginia.Balebetse@csp.gov.za
Eastern Cape Department of Health	Zanele Mnukwana	Tel: 040 608 9768/9 Cell: 083 378 0415	086 628 4104	Zanele.Mnukwana@echealth.gov.za
Mpumalanga Department of Health Private Bag X11285 Mbombela 1200	Lucky Mahlalela	Tel: 013 766 3429	013 766 3458	LuckyMa@mpuhealth.gov.za

DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
Independent Communications Authority of SA (ICASA) 350 Witch-Hazel Avenue Eco Point Office Park Centurion	Vongani Boreni	Tel: 012 568 3824		VBoreni@icasa.org.za
Department of Labour 215 Laboria House Cnr Paul Kruger and Francis Baard Street Pretoria 0001	Tibor Szana	Tel: 012 309 4575 Cell: 082 883 5737		Tibor.Szana@labour.gov.za
Department of Cooperative Governance 45 Silverboom avenue Platteklouf Cape Town 7560	Herry Mamabolo Sandiso Mabita	Tel: 021 334 0823		HerryM@cogta.gov.za sandisom@cogta.gov.za
Agricultural Research Council (ARC) P O Box 16 Rustenburg North West Province 0300	Mashangu Masebenza Felicity F. Mtolo	Tel: 012 427 9728 Cell 082 404 3426		MasebenzaM@arc.agric.za MtoloF@arc.agric.za
South African Police Service	Lieutenant Colonel EK	012 841 7074	012 841 7482	MakhuboE@saps.gov.za

DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
117 Cresswell Road, Silverton, 0184	Makhubo			
Department of Correctional Services Private Bag X136 Pretoria 0001	Willie Smit	Tel: (012) 3058313 Cell: 0829275060	0865296395	Willem.Smit@dcs.gov.za
City of Tshwane P O Box 440 Pretoria 0001	Ramonoana Enos Brenda Thovhakale	Tel:012 358 0212 Tel:012 358 7997 Cell:072 352 1125		enosr@tshwane.gov.za BrendaTh@tshwane.gov.za
InterFront Gleneagles Building Somerset Links Office Park De Beers Avenue Somerset West	Lynn Solomons	Tel: 021 840 3400	021 840 3401	Lynn.solomons@interfront.co.za
Lehurutshe Zeerust Hospital Complex Private Bag X2010 Lerato 2880	Lawrence Tumelo Mokgosi	Tel: 018 363 3181	0866 90100	mokgosi@nwp.gov.za

DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
Gauteng Department of Health 45 Commissioner Street Johannesburg 2000	Khotso William Matsoso	Tel: 011 241 5701		Khotso.matsoso@gauteng.gov.za
City of Johannesburg Pikitup Head office 66 Jorren Street Braamfontein 2001	Joel Maatjie	Tel: 087 357 1172 / 079 527 0047		joelmaatjie@pikitup.co.za
Department of Defence Private Bag X319 Pretoria 0001	Lieutenant Colonel D.J Engela	Tel: 012 402 2788	012 402 2791	wynandsquire@gmail.com
Department of Water and Sanitation Zwamadaka Building 185 Francis Baard Street Pretoria 0001	Thelma Mmola Thuli Sekgota	Tel: 012 3367334 Cell: 071 8528589 Tel: 012 3367157		MmolaT@dws.gov.za SekgotaT@dws.gov.za
Mossel Bay Municipality 101 Marsh street Mossel Bay, 6500	Sinethemba Mpatha	Tel: 044 606 5000		smpatha@mosselbay.gov.za

DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
National Department of Health Cnr Thabo Sehume & Struben Street Pretoria 0001	Martha Morabe	Tel: 012 395 8998	012 3958422	Martha.morabe@health.gov.za
Limpopo Department of Health Private Bag X9302 Polokwane 0699	Mongwai Mathoto Sipho Khosa	Tel: 015 293 6356 Tel: 015 293 6303		Mathoto.Mongwai@dhsd.limpopo.gov.za Sipho.khos@dhsd.limpopo.gov.za

11. Names and addresses of contractors and other relevant information:

Name of Contractor	Contact Person	Address	Telephone number	e-mail address
Bakgotsi Ba Kopane Trading	Pontso Patrick Maropola	222 Schoeman Street 18 Fin Park Building Pretoria 0001	Cell: 074 981 0325 / 078 861 9081 Fax: 086 649 3047	bakgotsebakopane@yahoo.co.za
Bonolo Workshops Requisites	Claudine B Enerst	Bonolo Workshop Requisites P.O.Box 11963	Tel: 012 327 6320	bwr1@telkomsa.net

Name of Contractor	Contact Person	Address	Telephone number	e-mail address
		The Tramshed Pretoria 0126		
EMU Medical Supplies (Pty) Ltd	Ntusi Gift	P.O.Box 78042 Sandton 2196	Cell: 082 583 1933	emu7474@gmail.com
Glycoless (Pty) Ltd	Clive Zelna Reddy	P.O.Box 500 Amazintoti 4125	Tel: 031 903 5000 Cell : 074 450 0555 Fax: 086 663 2966	info@glycoless.co.za
Lifhasi Group (Pty) Ltd	Maluta Khorombi	224a Moonflower Street Thatchfield Crescent The Reeds Centurion	Tel: 060 358 8861	lifhasi@gmail.com
Lopac Tissue	Shamala Naidoo	P.O.Box 6003 Zimbali 4418	Tel: 032 947 1113 Cell: 073 616 1914 Fax: 032 947 0470	shamala@lopac.com admin@lopac.com
Mmatlala Multi-Trade Services	Thabo Molohe	288 Makulong Lucina Str Tembisa 1632	Tel: 079 254 0570	mservicescc@gmail.com
Mohlabe Multi-Trade and Distribution	Abraham Mabunda	351 Carswald North estate Tambo 71 Road	Tel: 012 751 5796 Cell: 072 612 45 Fax : 086 549 6282	amohla@yahoo.com
Hlamulo-Hosi Investment	Lerato Kgasoane	44 Pilinlimmon Street	Tel: 011 435 0751	leratok@nhlamulo-hosi.co.za

Name of Contractor	Contact Person	Address	Telephone number	e-mail address
		The Hill 2091	Cell: 082 633 2492 Fax: 086 547 6956	
Promed Technologies	Nash-Lee Govender	18 Drift Road Verulam Durban KwaZulu Natal	Tel: 031 537 8030 Fax: 086 608 6840	info@promedtechnologies.co.za
Shosho Industrial Supplies cc	Shana Narayadu	P.O.Box 444 Benoni 1500	Tel: 011 395 3608 Cell: 082 610 9005 Fax: 011 395 3609	trevor@shoshosupplies.co.za trevor@shoshosupplies.co.za
Unitrade 1032 cc	Sihle Mjoli	P.O.Box 60797 Phoenix Kwazulu Natal 4080	Tel: 011 902 7987 Fax 011 902 5706	daphne@unitrademedical.co.za
Upward Spiral 1409		Postnet Suite 404 Private Bag X607 Heidelberg	Tel: 016 349 2541	shakira@tissuepaper.co.za