MUNICIPAL FINANCE IMPROVEMENT PROGRAMME
PHASE II

EXPRESSION OF INTEREST FROM SERVICE PROVIDERS FOR INCLUSION IN A DATABASE OF POTENTIAL TECHNICAL ADVISORS FOR SUPPORT IN LOCAL GOVERNMENT FINANCIAL MANAGEMENT

FREQUENTLY ASKED QUESTIONS

VERSION 1

6 OCTOBER 2014

1. How does a service provider submit details for more than one

individual?
If a service provider submits details for more than one individual it is required to complete the full set of documents for each individual as contained in the file titled "MFIP Application Form.docx". This include: Annexures A1 and A2, Annexures B1, B2, B3 and B4 as well as Annexure C1.

2. May a service provider propose more than five individuals?
No, service providers are limited to providing the details of a maximum of five individuals. Service providers submitting the details of more than five individuals will be disallowed.

3. May a service provider submit only a scanned copy of the "Declaration by the Nominated Individual Described in this CV"?
No. The "Declaration by the Nominated Individual Described in this CV" as per page 5 of the document "MFIP Application Form.do~~x~~c", is to be submitted as part of the hard copy of application and must be the originally signed document. Declarations with scanned signatures will be disallowed.

4. May an Individual's CV be submitted for more than one service provider?
No. Individual CV's may only be submitted either as an individual application or as part of an application by a company. Any CV submitted with more than one application will be disallowed.

5. Do service providers need to complete Annexures G5 and G6 as referred to on page 9 of the document titled "Information to Applicants"?
No. Service providers do not have complete Annexures G5 and G6 as referred to in the said document as these documents are no longer relevant.

6. Do service providers need to submit a Total Bid Price as required on the SDB1 form?
No. Service providers do not have to submit a Total Bid Price at this time as price will not be taken into consideration at this stage of establishing the database.

7. Is this database different to the panel of consultants which was issued in 2011?
Yes. This is a new database for the Municipal Finance Improvement Programme Phase II.

8. Will a separate request be issued for a panel of consultants?
No. The database will be used to create a panel of consultants.

9. Will successful service providers be able to support Technical Advisors with additional teams on a project basis?
No. Support to any municipality or provincial treasury will be limited to the individual Technical Advisors.

10. Will service providers be able to rotate Technical Advisors during the course of the contract?
No. Technical Advisor will not be allowed to rotate during the course of the contract.

12. What will the Technical Advisor payment arrangements entail?
Payment arrangements will be clarified during the second stage of the bidding process and is thus not appropriate at this time.

13. Do service providers need to provide the details of the Firm's Head Office or their regional offices under Annexure A1?
If applicable, service providers are required to complete Annexure A1 with the details of their Head Office. Once the database has been established, and should the service provider be successful, requests for proposals for specific municipalities / provincial treasuries will be issued and at that stage service providers will be required to provide the details of any regional offices that may be providing the Technical Advisor.