



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

## GRADUATE INTERNSHIP PROGRAMME APPLICATION

### WHAT IS THE PURPOSE OF THIS FORM?

To assist the National Treasury in selecting candidates for the National Treasury Graduate Development Programme

This form may be used to identify candidates to be interviewed

Since all applicants cannot be interviewed, you need to fill in this form completely, accurately and legibly. This will help to process your application fairly.

### WHO SHOULD COMPLETE THIS FORM?

Only candidates wishing to apply for the Graduate Internship Programme

### ADDITIONAL INFORMATION REQUIRED

- Cover letter stating your field of interest
- Certified Copy of ID
- Certified copies of full official academic transcripts

### NOTES:

This document is not in any way an agreement or commitment.

The selection of learners is totally dependent on results obtained and the outcome of the selection process

**All applications to reach National Treasury by 31 July 2011.**

**Note: No late applications will be accepted**

### PART A: GRADUATE DEVELOPMENT PROGRAMME

YEAR:

State your field of study:

Are you a National Treasury/Thuthuka bursary holder?  Yes  No

### PART B: PERSONAL INFORMATION

Name:  Surname:

ID Number:  Date of birth:

\*Gender:  Male  Female

\*Race:  African  White  Coloured  Indian

Do you have a disability?  Yes  No

Are you a South African citizen?  Yes  No

If no, what is your nationality?

Have you ever been convicted of a criminal offence or been dismissed from employment?  Yes  No

If your profession or occupation requires state or official registration, provide date and particulars of registration.

*\*For statistical purposes only*

Send completed applications and accompanying documents to: HR Specialist, Talent Management National Treasury Private Bag X 115 Pretoria 0001 or [gdp@treasury.gov.za](mailto:gdp@treasury.gov.za) by the 31 July 2011



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### PART C: CONTACT DETAILS

Contact numbers:	Cell:	Home/Alternative:
Postal Address:		
Email Address:		
Alternative Email :		

### PART D: EDUCATIONAL PARTICULARS (please provide copy of certified matric/Grade 12 results)

#### SECONDARY EDUCATION: (Please complete for each qualification you obtained)

Name of School/ Technical College	Highest Qualification obtained	Aggregate Symbols	Year Obtained

#### TERTIARY EDUCATION: (Please complete for each qualification you obtained and attach academic transcripts)

Name of institution	Degree/Diploma	Major Subjects	Year Obtained



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### PART E: OTHER INFORMATION

#### MEMBERSHIP OF COMMUNITY OR PROFESSIONAL ORGANISATION

Association/ Organisation	Office Held	Activities	Duration

#### WORK EXPERIENCE/VOLUNTEER WORK - Previous work experience (Starting with the most recent)

Company	Start Date	End Date	Position	Reason for leaving

#### COMPUTER LITERACY - Please indicate your current level of computer literacy

LEVEL	Introductory	Intermediate	Advanced
MS Word			
MS Excel			
MS PowerPoint			
Outlook			
Other (please specify)			

#### REFERENCES - Please provide three references who can be contacted regarding your competencies and abilities

Name	Relation	Contact Telephone number



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## PART F: MOTIVATION - Please write legibly

**What kind of career are you looking for and what actions have you taken towards achieving this?**


**List the leadership positions you hold/have held (e.g. Projects you have worked on). What impact have you made in these?**


**What unique attributes do you have that sets you apart from others? Provide examples on how you display these attributes in your day to day life?**




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## PART G: DECLARATION

1. I understand that all the information provided in my application may be followed-up and I authorise the National Treasury to contact any relevant person or institution for relevant references.
2. I declare that the above information to my knowledge is true and correct and accept that if it were to be found that I withheld any information, the application will be cancelled immediately.
3. I authorise any school / university / employer to provide the National Treasury with relevant information that may be useful in making a decision.

### SIGNATURE OF APPLICANT

Date: \_\_\_\_\_

### SIGNATURE OF PARENT/ GUARDIAN - If still a minor

Date: \_\_\_\_\_

### OFFICE USE ONLY

Captured	<input type="text"/>	Date	<input type="text"/> / <input type="text"/> / <input type="text"/>	Database ID	<input type="text"/>
Comments	<input type="text"/>				
Interview	<input type="text"/>	_____	Regret	<input type="text"/>	
Other	<input type="text"/>				
Signature	<input type="text"/>	Date	<input type="text"/> / <input type="text"/> / <input type="text"/>		