



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

CHARTERED ACCOUNTANTS ACADEMY APPLICATION

WHAT IS THE PURPOSE OF THIS FORM?

To assist the National Treasury in selecting candidates for the National Treasury CAA

This form may be used to identify candidates to be interviewed

Since all applicants cannot be interviewed, you need to fill in this form completely, accurately and legibly. This will help to process your application fairly.

WHO SHOULD COMPLETE THIS FORM?

Only candidates wishing to apply for the Chartered Accountants Academy

ADDITIONAL INFORMATION REQUIRED

- Cover letter stating your field of interest
- Certified Copy of ID
- Certified copies of full official academic transcripts

NOTES:

This document is not in any way an agreement or commitment

The selection of learners is totally dependent on results obtained and the outcome of the selection process

All applications to reach National Treasury by 30 September 2011.

Note: No late applications will be accepted

PART A: CHARTERED ACCOUNTANTS ACADEMY

YEAR:

State your field of study:

Are you a National Treasury/Thuthuka bursary holder? Yes No

PART B: PERSONAL INFORMATION

Name: Surname:

ID Number: Date of birth:

*Gender: Male Female

*Race: African White Coloured Indian

Do you have a disability? Yes No

Are you a South African citizen? Yes No

If no, what is your nationality?

Have you ever been convicted of a criminal offence or been dismissed from employment? Yes No

If your profession or occupation requires state or official registration, provide date and particulars of registration.

**For statistical purposes only*

Send completed applications and accompanying documents to: The Training Officer National Treasury
Private Bag X 115 Pretoria 0001 or caa@treasury.gov.za by 30 September 2011



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PART C: CONTACT DETAILS

Contact numbers:	Cell:	Home/Alternative:
Postal Address:		
Email Address:		
Alternative Email :		

PART D: EDUCATIONAL PARTICULARS (please provide copy of certified matric/Grade 12 results)

SECONDARY EDUCATION: (Please complete for each qualification you obtained)

Name of School/ Technical College	Highest Qualification obtained	Aggregate Symbols	Year Obtained

TERTIARY EDUCATION: (Please complete for each qualification you obtained and attach academic transcripts)

Name of institution	Degree/Diploma	Major Subjects	Year Obtained



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PART E: OTHER INFORMATION

MEMBERSHIP OF COMMUNITY OR PROFESSIONAL ORGANISATION

Association/ Organisation	Office Held	Activities	Duration

WORK EXPERIENCE/VOLUNTEER WORK - Previous work experience (Starting with the most recent)

Company	Start Date	End Date	Position	Reason for leaving

COMPUTER LITERACY - Please indicate your current level of computer literacy

LEVEL	Introductory	Intermediate	Advanced
MS Word			
MS Excel			
MS PowerPoint			
Outlook			
Other (please specify)			

REFERENCES - Please provide three references who can be contacted regarding your competencies and abilities

Name	Relation	Contact Telephone number



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PART F: MOTIVATION - Please write legibly

What kind of career are you looking for and what actions have you taken towards achieving this?

List the leadership positions you hold/have held (e.g. Projects you have worked on). What impact have you made in these?

What unique attributes do you have that sets you apart from others? Provide examples on how you display these attributes in your day to day life?



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PART G: DECLARATION

1. I understand that all the information provided in my application may be followed-up and I authorise the National Treasury to contact any relevant person or institution for relevant references.
2. I declare that the above information to my knowledge is true and correct and accept that if it were to be found that I withheld any information, the application will be cancelled immediately.
3. I authorise any school / university / employer to provide the National Treasury with relevant information that may be useful in making a decision.

SIGNATURE OF APPLICANT

Date: _____

SIGNATURE OF PARENT/ GUARDIAN - If still a minor

Date: _____

OFFICE USE ONLY

Captured Date / / Database ID

Comments

Interview _____ Regret

Other

Signature Date / /