



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

TRANSVERSAL CONTRACTING

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Ref: RT26-2022

CONTRACT CIRCULAR

CONTRACT RT26-2022: SUPPLY AND DELIVERY BLANKETS AND HOUSEHOLD PRODUCTS FOR THE PERIOD 01 APRIL 2022 TO 31 MARCH 2025

1. This supplementary contract will be subject to the General Conditions of Contract issued in accordance with Chapter 16A of the Treasury Regulations published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract will prevail.
2. The contract circular for the afore-mentioned contract distributed to user departments by the National Treasury, constitutes the official pricing and binding supply agreement between the contractor and the State. End-user institutions are, therefore prohibited from making any amendments of any nature to the afore-mentioned contract.
3. The National Treasury will communicate all amendments, if any, to the user institutions. It would only be at the receipt of such notification from the National Treasury that user institutions can affect any changes to this contract.
4. From a financial accounting point of view, it is important to verify the correctness of supplier's invoices for deliveries made in terms of the contract. Should there be any variances between invoice prices and the contract price as reflected in the contract circular, user institutions should query such variances with the relevant service provider prior to processing payment. Payment of prices other than the contract prices will be regarded as fruitless expenditure.
5. User Institutions are required to provide **quarterly historic spend** of all the orders placed with service providers. The report will indicate the line item number, description, quantities and value of the order. This information will be analysed in conjunction with the service provider's quarterly historic spend and be used for supplier performance management reports.

6. User Institutions are required to ensure that **Pre-Production Samples** are signed off before mass production. This will ensure that the Service Providers will manufacture according to the specification issued during the tender and institution requirements (e.g. colour, embroidery etc.).
7. In order to reduce the administration burden, User Institutions must refrain from requesting SBD documents from the awarded service providers as the competitive process was followed at National Treasury. CSD report can be used to access the Service Provider information. The documents listed in section 8 below must be used as supporting documents.
8. Please find attached the following documents for your information:
 - 8.1. Special Conditions of Contract
 - 8.2. Contract Circular Pricing Schedule
 - 8.3. General Conditions of Contract
9. Important general information:
 - 9.1 Please note that the delivered price is for the unit of measure (UOM) offered.
 - 9.2 All prices are inclusive of 15 % VAT.
 - 9.3 All prices are on delivered basis.



MULATEDZI/RAUDZINGANA

**FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
OFFICE OF THE CHIEF PROCUREMENT OFFICER**

DATE: 29 JUNE 2022

10. The following Government Institutions and Service Providers are approved to participate in this contract:

INSTITUTION ADDRESS LIST					
#	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
1	South African Navy Private Bag X 104 Pretoria 0001	CWO L.T. Maswanganyi	Cell: 076 743 7131 Cell: 067 408 6842	n/a	tsakiswangy@gmail.com ; l.maswanganyi@sanavy.co.za
2	South African Military Health service Private Bag x104 Pretoria 0001	Mr Phehello Molefe	Cell: 084 582 8494	n/a	jphehello@yahoo.com
3	City of Johannesburg PO Box 1049 Johannesburg South Africa 2000	Clifford Mokgathe	Tel: 011 222 8040 Cell: 083 400 3831	n/a	CliffordM@joburg.org.za
4	South African Police Service Private Bag X254 Pretoria	Captain JS Molebatsi	Tel: 012 841 7412	n/a	MolebatsiJS@saps.gov.za

INSTITUTION ADDRESS LIST					
#	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	FACSIMILE NUMBER	E-MAIL ADDRESS
	0001				
5	Fort England Hospital Private Bag X1002 Makhanda Eastern Cape 6139	Mandy Le Roux	Tel: 046 602 2436	n/a	<u>Mandy.LeRoux@ECHEALTH.GOV.ZA</u>
6	Mpumalanga Agriculture, Rural Development, Land and Environmental Affairs Private Bag X 11219 Mbombela 1200	Dr Prudence Monareng	Tel: 013 766 6067 Cell: 071 109 1643	n/a	<u>prmonareng@gmail.com</u>
7	Department of Correctional Services Private Bag X136 Pretoria 0001	Esther Motoma	Tel: 012 305 8262	n/a	<u>Esther.motoma@dcs.gov.za</u>

SERVICE PROVIDER ADDRESS LIST						
NO	BIDDER NAME	CONTACT PERSON	ADDRESS	TEL NUMBER	FAX NUMBERS	E-MAIL ADDRESS
1	Kingsgate Clothing(Pty) Ltd t/a Hammarsdale Manufacturing	Zaid Yusuf Vahed	P.O Box 872 Durban 4000	Tel: 031 300 8911	n/a	tenders@kingsgate.co.za adhali@kingsgate.co.za
2	Mzansi Blanket Supplies (Pty) Ltd	Sumaya Paruk	15 Osborn Road Houghton 2198	Cell: 082 492 1777	n/a	info@mzansiblankets.co.za
3	Stepahead Manufacturing (Pty) Ltd	Maureen Simoes	P.O. Box 58884 Karenpark Pretoria 0118	Cell: 083 651 5931	n/a	maureens@stepaheadwear.co.za