

---

**OFFICE OF THE CHIEF PROCUREMENT OFFICER**

**Chief Director: Transversal Contracting**

**Ref no: S201/2015**

**Salary negotiable from R1 042,500 to R1 246,449.00 (all inclusive remuneration)**

**Purpose**

To ensure value for money and quantification of economic and other benefits by managing the contracting of state transversal commodities.

**Key Outputs**

It will be expected from the successful candidate to:

- Manage transversal and term contracts for common goods, services, critical materials and resources.
- Manage vendor selection, product selection, vendor management, tender processing and management, catalogue/vendor bulletin database management, management information, and quarterly Gazette publications.
- Ensure management and monitoring of supplier performance.
- Ensure production of contract performance reports.
- Ensure development of black economic empowerment.
- Support Proudly SA products, local content and related policies.
- Support SMME development.
- Ensure that policies with development and transformation agenda are supported.
- Manage the development and review risk profiles for contracts.
- Ensure the enhancement of transparency and compliance with SCM processes.
- Manage the implement risk mitigation strategies.
- Ensure application of SCM business processes.

---

The National Treasury is an equal opportunity employer and encourages applications from women and people with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or to the e-mail address mentioned at each post. No late applications will be accepted.

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.

- Provide technical support to all spheres of government.
- Provide support and assistance to industry.
- Manage research conduct for best practices and new alternative solutions.
- Identify new opportunities for transversal contracts.
- Manage and share contract management knowledge and information.

## Requirements

To be considered for this position, the applicant should have:

- A post-graduate qualification in Economics/Business Economics/ Supply Chain Management, Logistics Management, Purchasing Management or equivalent tertiary qualification.
- A Masters will be an added advantage.
- At least 10+ years management experience in a corporate or public sector Supply Chain Management environment;
- In-depth knowledge of PFMA, Treasury Regulations; and
- In-depth knowledge of SCM Policies and prescribes

Applications may be sent via e-mail to [recruit.ocpo@treasury.gov.za](mailto:recruit.ocpo@treasury.gov.za) **closing date:** 30 November 2015 at 12:00

---

The National Treasury is an equal opportunity employer and encourages applications from women and people with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or to the e-mail address mentioned at each post. No late applications will be accepted.

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.