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OFFICE OF THE DIRECTOR GENERAL

Junior Regularity Audit Specialist

Salary: R243,747 per annum (Excluding benefits) Ref. S187/2015 Pretoria

Purpose of this position: To execute Regularity audits on the adequacy and/or effectiveness of risk management, control and governance systems. Where required to plan and supervise simple Regularity audits.

Requirements:

- A relevant undergraduate B.Com degree / B-Tech or National Diploma in Accounting / Internal Audit.
- At least 1-3 years' experience in Internal Audit experience.
- Knowledge and experience of Internal Audit and Internal Audit Fundamentals and Principles.

Key outputs:

- *Draft audit notification letters and execute planned, ad-hoc and follow up regularity audits.*
- *Conduct preliminary survey and necessary research on all planned and ad-hoc regularity audit engagements.*
- *Develop system descriptions, audit working papers, informal queries that include value adding recommendation.*
- *Inform the Senior Regularity Audit Specialist timeously on the regularity audit results.*
- *Ensure that performance evaluation is completed by the Senior Regularity Audit Specialist at the conclusion of the engagement.*

The National Treasury is an equal opportunity employer and encourages applications from women and the disabled in particular. Our buildings are accessible to disabled persons.

Applications should be accompanied by a comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or e-mail to recruit.odg@treasury.gov.za

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.

Closing date: 13 November 2015 at 12h00, no late applications will be accepted.