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OFFICE OF THE CHIEF PROCUREMENT OFFICER

Chief Director: SCM Stakeholders and Clients Management

All-inclusive remuneration package: R1 042, 500 per annum (Ref. S169/2015) Pretoria

Purpose: To manage the implementation of the stakeholder management strategy and the provision of client support across all spheres of government.

Requirements: An Honours degree in Communications / Public Relations • 8-10 years' working experience • 8 or more at senior management level, at least 5 years within the SCM environment • Experience in formulating clients and stakeholder engagement processes.

Key outputs: Oversee the implementation of identified and mapped strategies to engage these different stakeholders • Monitor relations with governments (international; national, provincial and local) on SCM issues • Monitor the rollout and implementation the OCPOs release of new information • Review and revise the engagement strategies for the O-CPO for effectiveness • Manage the OCPO representation and stakeholder interface • Management of the OCPO external communications content and channels • Interact with internal branches on issues that affect their areas of work at National, provincial and local government • Ensure implementation of the OCPO SCM initiatives directly or indirectly affecting all stakeholders • Develop OCPO driven outreach activities and major engagements with directed focus • Representing the OCPO on inter-organisational working groups and committees on SCM • Integrate and align internal and external stakeholder programmes and coordinate the implementation of the relevant plans • Develop the formal and informal stakeholder liaison channels and provide key messages and background on stakeholders • Managing the communication component with organised committees within the structures of government • Manage the Website content and flow of correspondence to and from the OCPO • Manage the OCPO representation and stakeholder interface internally and externally • Provide clear focus areas for monitoring improvement in critical areas • Ensure alignment of interventions to OCPO strategy and time this accordingly.

Closing date: 19 October 2015 at 12:00. No late applications will be accepted.

The National Treasury is an equal opportunity employer and encourages applications from women and the disabled in particular. Our buildings are accessible to disabled persons.

Only applications accompanied by a completed Z83 form will be considered with a comprehensive CV and copy of the ID. Certified copies of qualifications will only be requested and accepted from shortlisted candidates. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department.

Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or e-mail: recruit.ocpo@treasury.gov.za

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.