

DIVISION: CORPORATE SERVICES

PROJECT MANAGER: STRATEGIC PROJECTS AND SUPPORT

(Ref: S153/2015)

Salary: R 569,538.00 per annum (All-inclusive remuneration package)

• PRETORIA

Purpose: The Project Support Office (PSO) coaches employees in the discipline of professional project management from project identification through to closeout and execution, whilst ensuring that the outcomes are aligned with the objectives of the National Treasury's strategies.

Key Outputs: • Supporting and coaching project teams • Support client relationships to set and meet project stakeholders' expectations • Ensure project requirements are achieved timeously and within budget guidelines • Assist with ensuring that governance requirements of professional project management and those applicable to the relevant clients are adhered to • Monitor and evaluate project's progress with respect to the development of project management competencies and modify the coaching plan as required • Co-ordinate with stakeholders and partners engaged in project work
• **Detailed project planning and control including:**

- Develop, maintain and manage project deliverables in line with a detailed project plan.
- Resolve project and cross-functional issues at project level and escalate where necessary.
- Manage project scope and change control whilst monitoring project progress and performance.
- Liaise and provide status reports to project sponsor / senior management.
- Manage project evaluation and dissemination activities.
- Identify user training needs and devising and managing user training programmes.

Requirements: • A tertiary qualification in project management and two to four years' experience in project management • Change management and organizational skills including the proven ability to adapt in a project environment with multiple projects • Results Orientation by holding yourself and others accountable for achieving results and exceeding standards of excellence • Set measurable objectives, implementing change and then evaluate the impact of your efforts • Problem Solving and Analysis through understanding and systematically analysing a situation.

The National Treasury is an equal opportunity employer and encourages applications from women and the people with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria, 0001 or to the e-mail recruit.cs@treasury.gov.za. Closing date 4 December 2015 at 12h00, no late applications will be accepted.

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.