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OFFICE OF THE CHIEF PROCUREMENT OFFICER

Director: Transversal Contracting (Education sector)

Salary: From R864 177 per annum (all-inclusive remuneration package) Ref. S148/2015 Pretoria

Purpose:

Manage a commodity unit within Transversal Contracting responsible for the efficient facilitation and processing of transversal term contracts on behalf of government.

Requirements:

- B. Degree in Economics/Business Economics/ Supply Chain Management, Logistics Management, Purchasing Management or equivalent tertiary qualification.
- Honours degree will be an added advantage (NQF level 14).
- At least 6 years management experience in a corporate or public sector Supply Chain Management environment;
- In-depth knowledge of PFMA, Treasury Regulations; and
- In-depth knowledge of SCM Policies and prescripts.

Key Outputs:

- Manage and coordinate the industry analysis process.
- Provide a commodity analysis process.
- Initiate market research to determine needs analysis in the market.
- Determine specification requirements (needs analysis; quantification; end-user consultation).
- Verify availability of funds.
- Design and develop specifications and bid terms and conditions.
- Coordinate the advertisement, evaluation, finalization and administration of transversal term contracts.
- Benchmark contract prices against market prices to enhance value for money.
- Quantification of economic benefits by applying strategic sourcing methodologies.
- Conduct supplier due diligence.
- Develop and review risk profiles for contracts.
- Enhance transparency and compliance with SCM processes.
- Implement risk mitigation strategies.
- Application of SCM business processes.
- Provide technical support to all spheres of government.
- Provide support and assistance to industry.
- Outputs
- Manage and monitor supplier performance.
- Produce contract performance reports.
- Conduct research for best practices and new alternative solutions.
- Identify new opportunities for transversal contracts.

- Manage and share contract management knowledge and information.
- Support black economic empowerment development.
- Support Proudly SA products, local content and related policies.
- Support SMME development.
- Support all policies with development and transformation agenda.

The National Treasury is an equal opportunity employer and encourages applications from women and people with disabilities in particular. Our buildings are accessible for people with disabilities.

Only applications accompanied by a completed Z83 form will be considered with a comprehensive CV and copy of the ID. Certified copies of qualifications will only be requested and accepted from shortlisted candidates. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or e-mail: recruit.ocpo@treasury.gov.za

Closing date: 7 September 2015 at 12:00pm. No late applications will be accepted.