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OFFICE OF THE CHIEF PROCUREMENT OFFICER

Director: SCM Stakeholder Management

Salary: R864 177 per annum (All-inclusive remuneration package) Ref. S057/2016 Pretoria

Purpose: To develop and implement a stakeholder management strategy in support of processes and structures in the OCPO.

Requirements: A relevant recognised NQF level 7 qualification (Degree / National Diploma) in **Communications/ Public Relations** • 8 years working experience 6 of which should be in supply chain management • Excellent knowledge of the public SCM legislative and regulatory environment • Experience in a public sector environment processes.

Key outputs: Develop a stakeholder mapping and relevant strategies to engage these different stakeholders • Maintain relations with governments (international; national, provincial and local) on SCM issues • Develop programmes to position the O-CPO with key stakeholders • Developing a strategic engagement protocol for interacting with key stakeholders • Review and revise the engagement strategies for the O-CPO for effectiveness • Manage the O-CPO representation and stakeholder interface • Management of the O-CPO external communications content and channels • Influence SCM transformation in provinces and delegated municipalities • Interact with internal branches on issues that affect their areas of work at National, provincial and local government • Advise the CPO and stakeholders on SCM initiatives directly or indirectly affecting both parties • Manage the participation in national and international regulatory developments and cooperation with corresponding SCM institutions in other countries • Representing the O-CPO on inter-organisational working groups and committees on SCM • Manage special SCM projects • Link business units with relevant stakeholders • Integrate and align internal and external stakeholder programmes and coordinate the implementation of the relevant plans • Define the formal and informal stakeholder liaison channels and provide key messages and background on stakeholders • Representing the O-CPO in inter-organizational working groups and committees • Managing the communication component with organised committees within the structures of government • Manage the Website through updated and relevant content • Develop the strategy for implementing all reviews and reforms affecting stakeholders • Manage the evaluation of and reporting on the impact of the SCM reviews and remedies framework • Manage the O-CPO representation and stakeholder interface internally and externally • Manage the O-CPO's information sharing with the public • Manage the O-CPO's information exchanges with stakeholders.

Closing date: 1 April 2016 at 12:00. No late applications will be accepted.

The National Treasury is an equal opportunity employer and encourages applications from women and the disabled in particular. Our buildings are accessible to disabled persons.

Only applications accompanied by a completed Z83 form will be considered with a comprehensive CV and copy of the ID. Certified copies of qualifications will only be requested and accepted from shortlisted candidates. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department.

Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or e-mail: recruit.ocpo@treasury.gov.za

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.