

Division: Corporate Services

Chief Directorate: Strategic Planning, Monitoring and Evaluation

Deputy Director: Monitoring Evaluation and Reporting

(Ref S014/2017)

Salary: R 657,558.00 per annum (All inclusive)

Pretoria

Purpose: To facilitate the development, implementation and maintenance of the Department's operational plans and monitor departmental performance against planned performance and compliance in alignment with the reporting regulatory framework.

Requirements: • Relevant Degree in Public/ Business Administration/ Management. A post-graduate degree will be an added advantage • 3-5 years' experience in strategic monitoring of businesses in alignment with operation requirements • Knowledge and experience of the consolidation of Departmental Strategic and Annual Performance Plans as well as Annual and Quarterly Performance Reporting • Knowledge and experience of the Governments Strategic Planning and Performance Reporting Policy Framework • Knowledge and experience of programme evaluation • Knowledge of strategic management and policy analysis • Ability to evaluate and analyse information for policy development and application of policies.

Key outputs: • Co-ordinate the development, implementation and maintenance of the Departmental Annual Performance Plan framework and divisional operational plans • Analyse and assess strategic and annual performance plans for the correct alignment, thereof • Assist in the development and implementation of performance indicators and measurements for the Department • Assist in the compilation of a comprehensive feedback report outlining discrepancies that must be addressed and integrated in future Strategic and Annual Performance Plans • Provide inputs to systems and tools for the utilisation in the monitoring and evaluation of the Department's performance and operations management framework • Monitor the reporting framework and measure the Department's performance in compliance with the relevant regulatory requirements • Coordinate the Departmental evaluation mechanism for strategic and operational programmes • Monitor progress against strategic and annual performance plans of business units and performance assessment action plans • Assist in the development and implementation of best practices planning, monitoring and reporting systems and mechanisms • Assist in the development, implementation and review of a governance framework for quality assurance, oversight and performance standards • Monitor the implementation of performance guidelines and frameworks and advise stakeholders accordingly • Coordinate the implementation of annual outcomes and impact reporting • Engage internal and external stakeholders to facilitate and coordinate the implementation of results pertaining to planning, monitor evaluation and reporting • Engage with stakeholders in the coordination of the implementation of developmental and processes enhancements • Engage with strategic partners for support of the implementation process pertaining to monitoring, evaluation and reporting on outcomes • Contribute to the governance of the Departmental Strategic, Annual Performance and Operational Plans, for a streamlined process.

The National Treasury is an equal opportunity employer and encourages applications from women and the people with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria, 0001 or to the e-mail recruit.cs@treasury.gov.za.

Closing date: 2 May 2017 at 12h00, no late applications will be accepted.

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.