

# National Treasury

Chief Procurement Officer

Deputy Director-General Level

PRETORIA

Remuneration Package R1, 299,501 to R1, 463,892 per annum (All-incl.)

Ref no. S009/ 2017

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## Purpose:

To modernise the state procurement system to be fair, equitable, transparent, competitive and cost-effective. To enable the efficient, economic, effective and transparent utilisation of financial and other resources including state assets for improved service delivery. To promote, support and enforce the transparent and effective management of state procurement and the sound stewardship of government assets and resources.

## Requirements:

It will be expected from the successful candidate to have:

- A Master s degree in Supply Chain Management
- Registration with a relevant supply chain professional body
- At least 10 years' relevant Senior Management experience
- Extensive experience in large-scale public and private sector procurement, strategic sourcing, contract administration, and business transformation
- Proven experience in successfully transforming and modernising procurement within a large public entity, multi-national corporation and/or government department

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**NOTE:** Please forward a detailed CV to The Recruitment Administrator, quoting the relevant Ref. No., to The Recruitment Administrator, National Treasury, Private Bag X115, Pretoria, 0001, or email: [Recruit.EXEC@treasury.gov.za](mailto:Recruit.EXEC@treasury.gov.za)

**Please note:** All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Qualifications and South African citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks and assessments will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

Should you not hear from us within one month, please regard your application as unsuccessful.



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- Experience with Oracle, SAP and/or other equivalent procurement systems
- Proven experience in managing a broad variety of spends categories, and achievement of cost reduction strategies.

***The following will be included in the extended advert placed on the NT website:***

### **Key Outputs:**

The successful candidate will be expected to:

- Enhance the state procurement system, including: the architecture, policy and regulations, to be aligned and responsive to government policy,
- Enhance the state procurement system to address the development of small and medium enterprises (SMEs), public-private partnerships (PPPs), green procurement and sustainable procurement practices.
- Enhance procurement norms and standards, including: select item codification, catalogues, category and commodity management.
- Enhance the national procurement framework and procurement architecture
- Establish a procurement research capability to support knowledge and information management, including; procurement data analysis, market trends, forecasts, innovations, business intelligence, category management, classified spend data, process improvement and benchmarks.
- Promote, monitor, assess and enforce compliance with established procurement measures, including: procurement policy, regulations, norms and standards.
- Develop, implement and monitor procurement performance standards and measurement metrics (performance management system).
- Monitor the performance of state procurement in respect of achieving 'value for money' and service delivery.
- Monitor supplier performance.
- Develop and implement reporting and review systems for procurement-related information.
- Analyse procurement data to identify unacceptable trends, issues, and weaknesses, make recommendations, and implement corrective measures.
- Investigate procurement systems and recommend improvements.

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- Investigate complaints/accusations of procurement-related malpractices and facilitate interventions which may include cancellation of bid processes and/or initiation of disciplinary or criminal charges.
- Establish required organisational and governance structures, and strategic networks for improved collaboration, accountability and transparency.
- Improve the performance and efficacy of the state procurement system as it pertains to strategic procurement, including: capital projects, infrastructure and resources.
- Support the development of the state procurement system to address the development of small and medium enterprises (SMEs), green procurement and sustainable procurement practices.
- Modernise state procurement by leveraging information technology as it pertains to strategic procurement.
- Develop and implement a national procurement strategy to drive efficiencies and continuous improvement across government
- Develop and implement a national strategic sourcing strategy and/or framework for critical and high value procurement projects.
- Develop and implement a national strategic sourcing strategy for common goods and services.
- Manage the client interface with National Treasury for all complex, critical, high-value and/or high-risk procurement projects through their full project lifecycle.
- Coordinate the governance and oversight of complex, critical, high-value and/or high-risk procurement projects.
- Manage a system for assessing, monitoring and evaluating complex, critical, high-value and/or high-risk procurement projects.
- Manage national supply chain risks through risk monitoring, prediction and mitigation.
- Perform commodity management.
- Manage transversal and term contracts for common goods and services.
- Manage transversal and term contracts for critical materials and resources.
- Manage vendor selection, product selection, vendor management, tender processing and management, catalogue/vendor bulletin database management, management information, and quarterly Gazette publications.

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- Develop and implement minimum competencies and capabilities required to perform procurement functions in government, including: processes for the vetting of procurement officers; and career-development practices for procurement officials to maximise their human potential.
- Develop and implement national interventions that will contribute to improved procurement capacity, capability and performance.
- Promote and maintain a procurement culture that embodies professional integrity and ethics.
- Support and strengthen the capacity of procurement functions within government.
- Provide support to all stakeholders on procurement matters through advice, guidance and technical assistance.
- Support the procurement capability maturity assessment and development of improvement plans.

**Closing date: 28 April 2017. No late applications will be considered.**

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