



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

## OFFICE OF THE DIRECTOR-GENERAL

### DEPUTY DIRECTOR: CORPORATE LAW

**Remuneration Package R733,257.00 per annum (All-Incl.)**

**Reference: (Ref. S092/2020)**

### Pretoria

***The incumbent will be required to:*** Assist in providing expert legal advice in respect of corporate and commercial matters, draft, review and negotiate contracts and render general legal advice to the National Treasury.

***Requirements:*** • LLB degree • A post graduate qualification will be an added advantage • Admission as an Attorney with the right of Appearance in the High Court • At least 4 years' post admission experience in a legal environment with specific reference to corporate and commercial matters • Knowledge of International, Constitutional and relevant legislative framework • A valid driver's license • The ability to persuade and negotiate at all levels • Drafting and research skills • Strategic and analytical thinking • People management skills • Computer literacy • Client service orientated • Results driven.

***Key outputs:*** • Conduct research and provide accurate legal advice on domestic and international contracts and other legal instruments • Draft, negotiate and review contracts and other legal instruments • Record all new instructions accurately and ensure that all records are easily accessible • Maintain the data base of corporate law matters • Consult with clients and provide legal advice on various legal issues

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The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by the newly amended a fully completed Z83 (non-negotiable) comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication on the subject line of the email, to the e-mail address mentioned.

Kindly note: applications that are not compliant with the above requests will not be considered. The Department reserves the right not to fill the post.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful candidates will be appointed on probation for the period of twelve (12) months into the prescribed rules

All short-listed candidates will be subjected to personnel suitability checks and the successful candidate will undergo security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful.



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and recommend corrective measures • Analyse specific legal problems and assist in the development of appropriate solutions and strategies • Provide legal support in respect of any projects that may have legal implications • Perform legal / factual research and investigations as specifically assigned, analyse data and recommend appropriate course of action • Provide assistance in litigation matters.

Applications may be sent via e-mail to [Recruit.ODG@treasury.gov.za](mailto:Recruit.ODG@treasury.gov.za)

**Closing date:** 12 March 2021 at 12:00 pm

***Please note: Applications must be submitted using the newly implemented Z83 form obtainable on the National Treasury website career page as well as the Department of Public Services and Administration vacancy page. Please note that should you not use the newly amended Z83 and complete it in full, the department reserves the rights to disqualify your application. We only accept applications sent via email to the mentioned email address in a PDF format. The National Treasury no longer accepts hand delivered or posted applications. Please also ensure that you read the full advert for guidance on how to send your applications.***

For further information regarding the positions please visit our careers page <http://www.treasury.gov.za/careers/default.aspx> or contact: Human Resources on 012 315 5100, follow the voice prompts and press number 2.

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