



national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

OFFICE OF THE DIRECTOR-GENERAL

CHIEF DIRECTOR: COMMUNICATIONS

Remuneration Package R1,251,183.00 – R1,495,956.00 per annum (All-incl.)

Reference: (Ref. S093/2019)

Pretoria

The incumbent will be required to: Provide strategic direction in the development and implementation of a comprehensive communication framework and strategy for the National Treasury.

Qualifications and experience requirements: An NQF level 7 degree qualification in Communications / Public Relations as recognised by SAQA • A minimum of 5 years experience obtained at a senior managerial level (Director level) within communications / media environment • Proven knowledge and experience of policy development and events management • Knowledge of report and speech writing.

Some key outputs include: **Communications:** Develop and implement a communications framework and strategy for the National Treasury • Develop and implement a monitoring process for frequent update and review of the communication strategy • Facilitate the development and maintenance of an effective communication linkage with the relevant internal and external stakeholders • Oversee the delivery of a liaison service to identified internal and external stakeholders • Initiate the coordination and promotion of the National Treasury service offerings in cooperation with GCIS and other stakeholders • Implement a marketing, advertising and Public Relations strategy • **Media Management:** Provide advice on media patterns and formulate plans of action • Develop and implement a media protocol strategy • Analyse media operations and provide norms and standards pertaining to actions of engagement for the department • Initiate media workshops, conferences, briefings and events related to the Department with specific emphasis on the Budget MTBPS, IGRF and media lock-outs • Implement protocol for requests pertaining to interviews

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a fully completed Z83 (non-negotiable) comprehensive CV in pdf format and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the full name of the position on the subject line of the email, to the e-mail address mentioned.

Kindly note: applications that are not compliant with the above requests will not be considered. The Department reserves the right not to fill the post.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful candidates will be appointed on probation for the period of twelve (12) months into the prescribed rules

All short-listed candidates will be subjected to personnel suitability checks and the successful candidate will undergo security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful.



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for Ministry and Director-General's offices • **Publications and Events:** Initiate and plan National Treasury departmental specific events and Ministerial related events • Manage and implement an editing and information distribution practice • **Knowledge and information management:** Manage the knowledge and information resources for the National Treasury.

Applications may be sent via e-mail to Recruit.OMIN@treasury.gov.za closing date: 1 November 2019 at 12:00pm.

Please note: We only accept applications sent via email to the above mentioned email address in a PDF format. The National Treasury no longer accepts hand delivered or posted applications.

Please also ensure that you read the full advert for guidance on how to send your applications.

For further information regarding the positions please visit our careers page <http://www.treasury.gov.za/careers/default.aspx> or contact: Ms Caroline Modibane on 012 315 5092.

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