



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

OFFICE OF THE CHIEF PROCUREMENT OFFICER

ASSISTANT DIRECTOR: TRANSVERSAL CONTRACTING

Remuneration Package R376, 596.00 per annum (Excl. benefits.)

Reference: (Ref. S097/2020)

Pretoria

The incumbent will be required to: Assist in the coordination of the SCM commodity process within Transversal Contracting and co-facilitating the transversal contracts analysis terms and conditions of contracts.

Qualifications and experience requirements: A minimum National Diploma/ Degree in Economics /Business Economics/ Supply Chain Management • A minimum 3 years' experience obtained in a Supply Chain management environment • Knowledge of PFMA, Treasury Regulations, SCM Policies and prescribes.

Some key outputs include: **Management of Centralized Contracts:** Assist in the facilitation and administration of Transversal Term Contracts, as follows: Demand Management, Acquisition Management, Contract Management, Supplier performance management and reporting **Promote and Support Strategic Procurement:** Assist in implement strategic procurement: Application of strategic sourcing, Quantification of economic benefits, Price Benchmarking, Market and industry analysis **Compliance and Risk Management:** A Improve internal control environment, Promote the transparency and compliance of SCM processes, Develop and Implement risk mitigation strategies, Apply SCM business processes, Supplier performance management, Improve contract management, Manage Litigation **Promote Government Socio-Economic Objectives:** Assist in implementation of Government policies aimed at improving the socio-economic objectives by supporting, Black Economic Empowerment, Industrial Policies, Preferential Procurement, Small, Medium and Micro Enterprises Development , Other policies with a developmental agenda.

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by the newly amended a fully completed Z83 (non-negotiable) comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication on the subject line of the email, to the e-mail address mentioned.

Kindly note: applications that are not compliant with the above requests will not be considered. The Department reserves the right not to fill the post.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful candidates will be appointed on probation for the period of twelve (12) months into the prescribed rules

All short-listed candidates will be subjected to personnel suitability checks and the successful candidate will undergo security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful.



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Applications may be sent via e-mail to Recruit.OCPO@treasury.gov.za

Closing date: 12 March 2021 at 12:00 pm

Please note: Applications must be submitted using the newly implemented Z83 form obtainable on the National Treasury website career page as well as the Department of Public Services and Administration vacancy page. Please note that should you not use the newly amended Z83 and complete it in full, the department reserves the rights to disqualify your application. We only accept applications sent via email to the mentioned email address in a PDF format. The National Treasury no longer accepts hand delivered or posted applications.

Please also ensure that you read the full advert for guidance on how to send your applications.

For further information regarding the positions please visit our careers page <http://www.treasury.gov.za/careers/default.aspx> or contact: Human Resources on 012 315 5100, follow the voice prompts and press number 2.

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