



national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

OFFICE OF THE CHIEF PROCUREMENT OFFICER

ASSISTANT DIRECTOR: STRATEGIC PROCUREMENT x2

Remuneration Package R376,596.00 per annum (Excl. benefits.)

Reference: (Ref. S101/2020)

Pretoria

The incumbent will be required to: Provide strategic procurement support services to improve performance and efficiency of the state procurement system including value for money and leveraged benefits.

Qualifications and experience requirements: A minimum National Diploma/ Degree in Supply Chain Management/ Logistics/ Purchasing / Business Management • A minimum of 3 years' experience in the supply chain management environment • Experience in strategic sourcing • Knowledge of project management • Knowledge of the broader public service SCM legislative framework • Knowledge of Managing cross functional sourcing teams • Experience of data gathering and analysis • Experience in commodity analysis and research.

Some key outputs include: **Strategy and Policy:** Contribute to the design, development and maintenance of a strategic procurement framework including • National guidelines, processes and standards for strategic procurement • A strategic procurement monitoring and evaluation system • Assist with the dissemination of the strategic procurement framework of government • Provide input into the development of strategic procurement-related government policy, norms, standards, frameworks and guidelines **Stakeholder Management:** Engage stakeholders and facilitate and coordinate the development and implementation of strategic procurement strategies and plans • Engage with public sector-specific strategic and external partners to support the development and implementation of strategic procurement strategies and plans **Products and Services Management:** Collaborate on the design and development of strategic procurement strategies for government department-specific products and services • Contribute to and assist with the

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by the newly amended a fully completed Z83 (non-negotiable) comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication on the subject line of the email, to the e-mail address mentioned.

Kindly note: applications that are not compliant with the above requests will not be considered. The Department reserves the right not to fill the post.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful candidates will be appointed on probation for the period of twelve (12) months into the prescribed rules

All short-listed candidates will be subjected to personnel suitability checks and the successful candidate will undergo security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful.



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design and development of strategic procurement strategies for universal products and services across government spheres • Assist with the design and development of strategic procurement work plans for: Client engagement, Monitoring and evaluation • Manage and perform commodity spend analysis, market and industry analysis, supplier analysis, specification and demand analysis, total cost of ownership and any other analysis as may be required
Service Delivery: Assist with the scoping and analysis of demand management plans, budget documents, procurement plans, AG reports, and grant allocations (annually; as required) • Analyse information sources for the identification of key strategic procurement project opportunities for targeting based on • The importance of the commodity/service to achieve service delivery • The complexity of the supply market • Contribute to the identification and recommendation of new and alternative solutions to strategic procurement services • Contribute to the client environment and strategic procurement-related reports and diagnostics • Conduct research, and contribute to the development and proposal of strategic procurement solutions for identified strategic procurement projects (client centric / commodity centric) including: Strategic procurement best-practices, Strategic procurement spend analysis and research, Strategic procurement recommendations, Strategic procurement recommendations facilitation and implementation.

Applications may be sent via e-mail to Recruit.OCPO@treasury.gov.za

Closing date: 12 March 2021 at 12:00pm

Please note: Applications must be submitted using the newly implemented Z83 form obtainable on the National Treasury website career page as well as the Department of Public Services and Administration vacancy page. Please note that should you not use the newly amended Z83 and complete it in full, the department reserves the rights to disqualify your application. We only accept applications sent via email to the mentioned email address in a PDF format. The National Treasury no longer accepts hand delivered or posted applications.

Please also ensure that you read the full advert for guidance on how to send your applications.

For further information regarding the positions please visit our careers page <http://www.treasury.gov.za/careers/default.aspx> or contact: Human Resources on 012 315 5100, follow the voice prompts and press number 2.

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