



national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

BUDGET OFFICE

DIRECTOR: NATIONAL BUDGETS

Remuneration Package R1,057,326.00 per annum (All-Incl.)

Reference: (Ref. S080/2020)

Pretoria

The incumbent will be required to: manage the work of the National Budgets directorate which involves developing and coordinating processes to ensure that the national government budget determination and expenditure reporting process is run in an efficient and effective manner in accordance with relevant legislation and policies.

Qualifications and experience requirements: A minimum Degree in Economics/ Public Administration/ Public Finance • A minimum of 5 years' experience at a middle management level (Deputy Director) obtained in government budget planning and fiscal policy development • In-depth knowledge and experience of the government policy framework on budget planning • Knowledge of the public sector budget processes policy and medium term policy planning • Successful completion of the Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on www.thensg.gov.za.

Some key outputs include: Manage the approval process of National Departments' Cash flows: Acquisition of cash flow information • Memoranda of revised drawings • Underspending reports. **Promote**

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a fully completed Z83 (non-negotiable) comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the position on the subject line of the email, to the e-mail address mentioned.

Kindly note: applications that are not compliant with the above requests will not be considered. The Department reserves the right not to fill the post.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful candidates will be appointed on probation for the period of twelve (12) months into the prescribed rules

All short-listed candidates will be subjected to personnel suitability checks and the successful candidate will undergo security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful.



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and enforce transparency and effective management in respect of expenditure of national departments: Reports on national expenditure (regular and upon request). **Adjusted Estimates of National Expenditure (AENE):** Roll-over request process • Documentation for roll-over allocations • Unforeseeable and unavoidable expenditure requests process • Documentation for unforeseeable and unavoidable expenditure allocations • Input in compilation of AENE publication guidelines • Allocation letter templates and final schedules. **Main Appropriation Bill and Adjustments:** Appropriation bill • Adjustments appropriation bill • Additional adjustments estimate bills. **Medium Term Expenditure Committee Process (MTEC):** Input in the compilation of MTEC guidelines • Determine and provide Public Finance Statistics with the requirements for the budget database • Management of the budget database • Management of budget programme structural changes • Documentation containing summary information during the budget process • Memoranda for the Ministers' Committee on the Budget. **Estimates of National Expenditure (ENE):** Budget information compiled for Public Finance Statistics chief directorate.

Applications may be sent via e-mail to Recruit.BO@treasury.gov.za

Closing date: 19 October 2020 at 12:00 pm

Please note: We only accept applications sent via email to the above mentioned email address in a PDF format. The National Treasury no longer accepts hand delivered or posted applications.

Please also ensure that you read the full advert for guidance on how to send your applications.

For further information regarding the positions please visit our careers page <http://www.treasury.gov.za/careers/default.aspx> or contact: Human Resources on 012 315 5100, follow the voice prompts and press number 2.

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